



Steering Council Meeting Minutes

Meeting Date: January 5, 2023

Meeting Time: 6:30 PM

Members Present: Neal Charles [Facilitator], Mary Campbell, Beth Lasker Arcotta, Lyn Rios, Kristen Frink, David Barkelew, Kate Svedersky, Kat Whitmire & Eric Gose [Secretary]

Unless explicitly stated otherwise, any statement is reflective of an individual board member and not the opinion of the Board as a whole.

1. Call to Order & Roll Call 6:36PM.
2. Reading and approval of December minutes - amendments and edits noted.

3. Reports:

Treasurer [Interim-Neal]: APF/Garden Account Balance - \$15,725.95 as of Nov 30, 2022. Reminder that report from APF comes one month after. This balance still includes money left over from the Austin Slow Grant & the Tito's grant. The 2022 year-end report will be available for the February meeting. Neal will be meeting with Matt [plot 44] this spring to discuss the possibility of transferring the Treasurer role to him.

Compliance/Service Hours [Lyn]: After 2 month extension made in Nov – an email reminder was sent to all members who were short with option to pay fine for the delinquent time or make up by Dec 31. Some have not added any time, or followed through with their commitment. At least 2 members were found to be deceptive with their entries. Email sent addressing the situation. Next step for members who failed to meet their obligation – plot revocation.

Steering has extended every courtesy. After multiple emails including personalized messages, it is not fair to other members to give delinquent members a further chance because they have made a commitment to the garden and it puts a burden on other members to take up the slack. Would rather have people involved instead of paying fines.

FORMAL MOTION: Consistently delinquent members are to pay stipulated fine or their plot will be revoked as of January 21, 2023. MOTION CARRIED UNANIMOUSLY

Plot #45 relinquished “no time to garden right now.”

Going forward: 1. With new Service Hours Coordinator in place, extended delinquency should be eliminated 2. A physical log will be placed in the toolshed starting in February. This will give members an additional opportunity to submit their hours besides the online portal. The goal is to ensure that members always receive the credit they earned. Eric will post the data to the spreadsheet.

Compliance/Plots [Beth]: an official email has been sent that plot #12 regarding neglect, but there has been no response.

4. Action Items – status:

Gate Code: Won't be changed until renewals and plot revocations have been completed – at least 2 weeks after.



Member Agreement Update: Neal is working on the draft and will send to the Admin team for review in the next few days.

FORMAL MOTION to amend the membership agreement to change paying a fine in lieu of labor from 3 consecutive months to 3 months per a calendar year. MOTION CARRIED UNANIMOUSLY.

Plot Renewals: Renewals will only be sent to those who have been compliant and are members in good standing or have made up their delinquent hours.

5. Unfinished Business:

Rebuild: NPP has \$3840 to purchase additional material as part of the agreement. See Kristen’s notes from December meeting for further details. Project is 95% done and using this fund is contingent on replacing material that has broken. Several plots have failed and we have additional panels that have broken. Kristen will reach out to NPP to see whether they will permit us to use this contingency in 2023. NPP has not formally said no as of today.

6. New Business:

2023 plans and/or any additional items – tabled until next meeting February 2, 2023.

7. Adjournment 8:15PM.

Action Items:

ACTION	OWNER(S)	TARGET DATE	STATUS
Membership agreement reformat to online	Neal	Early Feb	
Plot renewals	Beth	Mid Feb	
Spring Plant fundraiser?	Kristen	TBD	

Minute Approval and Reports

Approval of Minutes:

Ratification of [Email\Online] Votes:

Reports

Treasurer:

Plot Coordinator:

Plot Compliance:

Motion to Adjourn was made, seconded, and approved.